



Parents can now download and print PDF copies of student report cards. To print a report card:

1. Visit <https://sis.powayusd.com> and click on the **"I am a parent"** link.
2. Login using your username and password.
 - a. If you do not know your username or forgot your password you can retrieve your username and/or reset your password by visiting <https://password.powayusd.com>
3. Once logged in, look to the left side of the screen to find the navigation area.
4. At the bottom of the navigation area click on the **Documents** link.
5. After the screen refreshes you will see a list of all report card PDF documents available for your downloading and printing. The most recent report card document is displayed first.

NOTE: If you have multiple students in the district their names will appear towards the upper left corner of the navigation area. Clicking on their name will allow you to repeat steps 4, 5 for your other students, regardless of grade level.

The screenshot shows a web interface for a parent portal. At the top, there are tabs for "Home" and "My Account", and a "Help Close" link. Below this, a navigation bar shows "Select Child" with a dropdown arrow, followed by the name "Kayla" and "Ricky". To the right of the name, it says "Good morning, [redacted]". On the left side, there is a vertical navigation menu with links for "Messages", "Calendar", "Grade Book", "School Information", "Student Info", "Generic Documents", "Links", "Resources", and "Documents". A red arrow points from the "Documents" link in the menu to the "Documents" section of the main content area. The "Documents" section contains a table with the following data:

Upload Date	Document	Document Category
06/18/2018	2017-2018 Trimester 3 Report Card	Report Card
04/02/2018	2017-2018 Trimester 2 Report Card	Report Card
01/11/2018	2017-2018 Trimester 1 Report Card	Report Card
06/16/2017	2016-2017 Trimester 3 Report Card	Report Card
04/10/2017	2016-2017 Trimester 2 Report Card	Report Card
12/21/2016	2016-2017 Trimester 1 Report Card	Report Card
07/14/2016	2015-2016 Trimester 3 Report Card	Report Card
04/28/2016	2015-2016 Trimester 1 Report Card Trimester 1	Report Card

At the bottom of the page, there are links for "Close", "Contact", and "Privacy".